

**THE AMERICAN CHESTNUT FOUNDATION
AWARDS SUB-COMMITTEE**

MINUTES OF MEETING-APRIL 5, 2019

Committee Members Attending:

Dr. Hill Craddock, Chair
Dr. Carolyn Howes Keiffer
Yvonne Federowicz

Absent:

Cathy Mayes

Others Attending:

Kathy Patrick
Dr. Debby Delmar
Larry Grossman
Jules Smith
Ben Jarrett
Kendra Collins
David Kaufman-Moore
Shana Zimnoch
Judy Antaramian (liaison and recorder)

March 23, 2018 Minutes, Reviewed and Approved

Volunteer Service Awards for 2019

- Reviewed 2018 program. Some negative feedback from disgruntled member(s) for not being recognized. At the time, Lisa Thomson handled the complaints thus ending the discussion.
- Judy Antaramian went over VSA nomination forms, asking approval. Carolyn Keiffer thought forms were good and that sending them out early was the best approach. Chapter President letters and nomination forms will go out on June 1 with a requested return date of June 29.
- Chapters that will choose a 2019 Volunteer Service Award nominee are:
 - New England Region-Vermont/New Hampshire Chapter, Yuriy Bihun, President
 - Mid-Atlantic Region-West Virginia Chapter, Mark Double, President
 - Sam Muncey?
 - Southern Region-Tennessee Chapter, Hill Craddock, President
 - North Central Region- Pennsylvania/New Jersey Chapter, Mary Ayers, President
- Nominee Announcement letters will be sent in July to invite winners to the 2019 Fall Annual Meeting in Gettysburg, PA on October 19. Hill Craddock does not need to approve letters before sending.

Special Awards

- No Chestnut Conservation Champion Award for 2019.
- Jules Smith put forth to nominate Scott Carlberg of the Carolinas Chapter to be given a Special Recognition Award for his contributions writing the Volunteer Spotlight articles in the *Chestnut* magazine.
- Staff Longevity Award. Carolyn Keiffer once again put forth this award for discussion. Many award suggestions from meeting attendees, including monetary award vs. personal days off with pay. Hill Craddock to present proposal at Promotion and Outreach Committee meeting.

Student Poster Presentation

- Reviewed 2018-poster session.
- Call for Posters will go out on June 1, 2019 to coincide with the Gettysburg's registration page launching.
- Will continue to give three awards, announcing winners at the Awards Dinner on 10/19:
 - Outstanding Student Poster Award
 - Outstanding Student Poster Award – 2nd Place with Distinction
 - Outstanding Student Poster Award – 3rd Place with Distinction
- Winners will receive monetary prizes, be recognized with a certificate, announced in the *Chestnut* magazine, have abstract posted online, and a complimentary 1-year membership to TACF.
- Will continue with \$25.00 registration fee for poster presenters. Includes all meals, as well as, awards dinner and speaker sessions on Saturday, 10/19.
- Kendra Collins will recruit judges.

Other Items Discussed

- Larry Grossman suggested highlighting long-term members (20 plus years) in *Chestnut* magazine or in the Annual Report.
- Judy Antaramian will clean up the TACF awardees spreadsheet, adding a column for regions and will add Don Willeke's 2018 award.